



# The Roffen

## SCHOOL PROMS

**Parties, Balls & Dinners**



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# The Roffen Club

is pleased to offer quality fixed price deals for  
School Proms, Presentation Dinners & Parties



**The Suite**



## The Roffen Suite

A beautiful beamed hall, complete with a large private bar and private toilets.

This room can be sectioned down to suit numbers from 50-200. We can seat up to 120 for dinner and can provide buffets for up to 200.

The Suite everything you need for a great night out. A fully installed disco & lighting, a dance floor, a stage for bands, a choice of table layouts, a private bar....

This is a really great venue for all kinds of parties from formal to informal.

## The Venue

The Venue is two rooms on two levels and is ideal informal parties of 20-70.

The Venue is like a smart private nightclub with a dance floor and a complete professional lighting installation. Music is supplied through a CD system (no charge, iPod compatible) or hire in a DJ. We also supply a flatscreen TV for showing your photos or video from a laptop.

The only private nightclub anywhere around, great for a party!



**The Venue**



## BAR SERVICE

The offers include jugs of soft drinks served during the meal. The drinks are Water, Coke, Lemonade, and Cordials.

Before and after the meal a paying bar will be available serving soft drinks to under 18's and, on request, full alcohol service to adults and over 18's with appropriate ID (we will supply wristbands to over 18's who identify themselves if required)

## MUSIC

**The Roffen Suite:** We recommend our own D.J and equipment at £320..

**The Venue:** We offer our CD system which links to our dance floor and professional disco lights. There is no charge for this service and you can use your ipod or laptop with your own choice of music.

## SECURITY

We supply SIA registered door staff at cost (£75 per person). Two doormen for up to 100 guests. One extra for each additional 50 guests. Two is the minimum as SIA door staff will no longer work alone.

# SPECIAL OFFERS FOR SCHOOLS

## The Venue

### £10 - Buffet & Dancing

BUFFET A and jugs of soft drinks

A SELECTION OF SANDWICHES  
CHICKEN SATAY WITH PEANUT SAUCE  
SPICED POTATO WEDGES  
MINI PULLED PORK BAPS  
PUFF PASTRY SAUSAGE ROLLS  
VEGETABLE CRUDITES, DIPS, FLAT BREAD

**Use our sound system and an ipod for dancing.**

(Maximum 70 - Minimum: 45 Saturdays, 30 other days)

## The Roffen Suite

### £11.50 - Buffet & Party - ideal for informal events

BUFFET A and jugs of soft drinks

A SELECTION OF SANDWICHES  
CHICKEN SATAY WITH PEANUT SAUCE  
SPICED POTATO WEDGES  
MINI PULLED PORK BAPS  
PUFF PASTRY SAUSAGE ROLLS  
VEGETABLE CRUDITES, DIPS, FLAT BREAD

(Maximum 200 - Minimum: 80 Saturdays, 70 Fridays, 50 other days)

**Resident DJ and professional disco £320**

### £24 - Two course Dinner

**Two course waitress served dinner and jugs of soft drinks**

(Have a starter & main, or main & dessert, or add a third course for £3)

**Please choose one Starter, one Main Course, and one Dessert for your event menu**

These menus are just a guide - we will happily quote for your preferences Vegetarian options are always available

ROASTED VINE TOMATO SOUP  
with a rocket pesto

BRUSSELS PATE  
with toasted ciabatta bread

TOMATO & MOZZARELLA SALAD  
rocket, mixed leaves & balsamic dressing

ROAST BREAST OF CHICKEN scented with  
thyme and served with roasted potatoes

SAUSAGES & MASH  
with onion gravy & wholegrain mustard mash

GRILLED SUPREME OF SALMON on crushed new  
potatoes with a dill cream sauce

STICKY TOFFEE PUDDING  
served with a toffee sauce

WARM BRAMLEY APPLE PIE  
with hot custard

PROFITEROLES  
served with chocolate sauce

(Maximum 200 - Minimum: 60 Saturdays, 50 Other days)

**Resident DJ and professional disco £320**

## 10% OFF MID-WEEK & JAN-FEB OFFER

Hold your event on MON - THU or JAN-FEB and we give 10% off the FOOD price



## TERMS & CONDITIONS FOR SCHOOL PROMS

**There are strict laws regarding the consumption of alcohol and the behaviour of young clients while on licensed premises. However, we want everyone to have a good time, so.....**

### RESPONSIBLE ADULTS

The Client is the adult who books the party. We insist on the presence of at least FOUR identifiable Responsible Adults (one of whom should be the Client) who can vouch for all the guests, their ages and their behaviour. These adults undertake to pass on these guidelines to all the guests and to be present from the start of the party to the finish. In the event of any problems arising we would ask these Responsible Adults to be there to help deal with the problem and resolve it.

### UNDERAGE DRINKING

**The law is clear on this matter - it is against the law to drink alcohol on licensed premises under 18.**

If anyone under the age of 18 attempts to buy alcohol or is found consuming alcohol on or off the premises, we will have to ask them to leave the party and if it happens too often we will consider closing the bar for the sale of alcohol. The client may request an alcohol free bar or may point out underage guests to our staff. Our bar staff will ask for recognised forms of ID before serving anyone who looks to be under 21.

**To help with this we are happy to supply wristbands to young clients who show appropriate ID to our staff**

### BRINGING DRINK INTO THE PARTY

We will ask any guest found or suspected of bringing their own drink onto the premises to leave and if the problem is widespread we may have to consider closing the bar until the issue is resolved. Please expect any bags to be checked by our door staff.

### LEAVING THE PARTY - YOU MAY BE REFUSED RE-ENTRY

We don't allow guests to go backwards and forwards to the roadside, especially as this is often to consume alcohol off the premises. Guests who attempt to come and go from the party may be refused re-admission.

### USE OF DRUGS ON OR OFF THE PREMISES

If we suspect drug use we will be forced to close the party. Please be aware we do not require proof of drug use, it is a legal requirement for us to act if we reasonably suspect drug use.

### VERBAL OR PHYSICAL ABUSE OR DAMAGE TOWARDS STAFF AND PROPERTY

We will not accept any verbal or physical abuse between party guests or against any of our staff or club members. It is the responsibility of the Responsible Adults to ensure reasonable and responsible behaviour from their guests. The Client is responsible for any damage done by the guests and agrees to pay any repair or replacement costs incurred.

### DOORMAN

We can only provide this service with the assistance of two SIA Licensed Door staff for up to 100 guests and three for up to 150 guests. SIA Licensed Doormen will no longer work alone so two is the minimum. We charge the cost price of £75 per SIA Licensed Door staff and take no profit on this. These Doorman really will help to make the evening enjoyable and safe for all.

### UNINVITED GUESTS

The Client agrees to ensure that they know who has been invited to the party and The Roffen would prefer that they send out a written Party Invitation. The Roffen door staff will work from a guest list and inspect invitations but ultimately the responsibility remains with the client to ensure that uninvited guests are not encouraged in the first place, and if they do gain entry, are identified and asked to leave. The Doorman will be pleased to assist if needs be.

### RETURNABLE DAMAGE DEPOSIT

We charge a £200 deposit against damage and sickness. We deduct £20 each time our staff have to clear up sick and the full cost of any extraordinary cleaning or repairs.

### CLOSING THE PARTY

The Roffen Club will work with the client and the guests at all times but The Roffen retains the right to close the party if these terms and conditions are not complied with, and if the party is closed by us for any reason then no refund will be given. We will keep the Responsible Adults in touch with any issues but the final say rests with the Roffen Club.

**Please do not be offended by these guidelines - We are here to help.**

**TO HAVE A CHAT ABOUT YOUR SCHOOL EVENT**

**CALL 01634-404770**

**DAY OR EVENING AND ASK FOR THE MANAGER - WE ARE HERE TO HELP**